

# Submission Guidelines

The *Anglican Journal of Theology in Aotearoa and Oceania* is hosted by the [Kīngi Ihaka Research Centre](#) and aims to foster a network of intellectual discipleship among theologians and scholars working broadly within the Anglican tradition, contributing research and resources in the service of God and the mission of the church in Aotearoa and the Pacific. It also welcomes readership and contributions from the global Anglican and theological communities.

Submissions are invited throughout the year for publication in Spring and Autumn.

## Subscriptions

In accordance with our aims, the *Anglican Journal of Theology in Aotearoa and Oceania* is Open Access. To ensure you are notified when issues are published, please complete the subscription form.

## Types of submissions invited

### *Articles:*

Articles may be 4000–7000 words in length and will be peer-reviewed. Please supply an abstract of 50–150 words and 5–6 keywords with your article. Please anonymise your article for peer review.

### *Short articles and reflections:*

May be 2000 words in length and will be peer-reviewed. Please supply an abstract of 50–60 words with your article. Please anonymise your article for peer review.

### *Book reviews:*

Shorter reviews of approximately 800 words are invited and will be assessed by the book reviews editor. Extended reviews in which the author engages more fully with a publication may be accepted after discussion with the editors. These will be treated as articles and will be subject to peer review.

### *Creative corner:*

Poetry and other creative outputs are welcomed.

**Please read the following guidelines before submitting your manuscript.**

*Publication languages:*

Māori and Pasifika contributors are invited to submit material in their preferred language and may choose whether or not to provide an English language translation. It may be in the author's interest to provide a translation of the abstract. Please note that all articles are peer-reviewed and that you will need to suggest reviewers who are conversant with both your language and your topic (see *Peer review* below).

*Peer review:*

Please suggest three peer reviewers for articles of 4000–7000 words and two for shorter articles (2000 words). Book reviews and creative material will usually be assessed by the editors and editorial board, however, extended book reviews (4000–7000 words) will be peer-reviewed.

*Formatting guidelines:*

Please submit your article in Microsoft Word, Times New Roman 12-point font, with 1.5 line spacing and minimal formatting, using Turabian (Chicago) referencing style:

<https://www.chicagomanualofstyle.org/turabian/Student-Tip-Sheets.html>.

Quotations of four or more lines should be single-spaced and indented, without quotation marks. Quotations of up to four lines should form part of the text and should be indicated by double quotation marks. Single quotation marks should be used only for quotations within quotations.

Please use footnotes rather than endnotes and include a full reference list at the end of your submission. If you are using referencing software, please ensure you have removed all field codes before submitting your article.

Please ensure consistency in spelling (use UK English and *-ise* spellings), punctuation, abbreviations etc. Please ensure correct use of macrons in Māori words. Indigenous words do not need to be italicised *unless* a word is identical in spelling to an English word and would otherwise be confusing to the reader.

Please ensure your language is gender-inclusive, e.g. “humanity”/“humankind” rather than “man”/“mankind” and that you use inclusive or non-gender specific pronouns where applicable.

If you are including artwork, please contact the editors (details below) to discuss formatting.

## Manuscript submission

Please submit your manuscript electronically to the editors: [journal@kircenz.org](mailto:journal@kircenz.org).

Receipt of your submission will be acknowledged by email.

When you submit your article, please confirm that your submission is original and that you have rights to publish; that it is not under consideration for publication elsewhere; that it has not been published elsewhere (please contact us to discuss if you wish to submit previously published material); and that you can supply all necessary permissions for use of any material that is owned and held in copyright by a third party.

Please supply a short bio of up to 70 words, written in the third person.

If you have any queries or would like advice regarding the submission of your manuscript or any other aspect of your article, please contact the editors.

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## Contact

For all queries about your submission, please contact the editors at [journal@kircenz.org](mailto:journal@kircenz.org).